

RELEASE OF CAMPERS

At the Ocean Institute, our primary concern is the safety and well-being of the children who attend our programs. To ensure the safety of our campers, we follow the following procedures for Check-In and Check-Out at summer camps:

1. Day campers **must** be signed in and out by an **adult** each day on the appropriate form.
2. All campers will ONLY be released to an authorized person. Parents/guardians must complete and sign a form (see below) authorizing release of the camper to anyone. **Photo identification (such as a Driver’s License) is required before a camper will be released to any individual.**
3. If a custodial parent requests that a camper not be signed out to a non-custodial parent, such a request must be in writing.
4. When a last-minute change occurs in who will be picking up a camper, the new instructions are to be verified with the camp director from an authorized person on the “Release of Camper” form. Custodial parents are welcome to add names to the “Release of Camper” form during the course of the week.
5. No camper may leave camp at any time without prior authorization from the custodial parent and the camp director.

Authorized Release of Camper Form

Camper _____ Program Date _____

Custodial Parent / Guardian’s Name _____

Custodial Parent / Guardian’s Name _____

I hereby authorize the following other persons to pick up my child from camp:

Name _____ Relationship _____

Name _____ Relationship _____

Name _____ Relationship _____

Signature of Custodial Parent / Guardian: _____

Date signed: _____